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*not a copy*DCI/ICS 3915-84  
1 October 1984

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## MEMORANDUM FOR THE RECORD

SUBJECT: Minutes of the First CIPC CBW Subcommittee Meeting [ ]

1. The initial meeting of the CIPC CBW Subcommittee was held on 21 September 1984 at the [ ] The meeting was chaired by [ ] a list of attendees is at Attachment 1. [ ]

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2. The Chairman opened the meeting with a discussion of the background leading to the formation of the Subcommittee and of its objectives for the 6-12 months of its proposed existence. The question of ACDA representation was raised; the members concurred that associate membership in the Subcommittee should be provided to a representative of ACDA. [ ]

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3. A major topic of discussion was the relationship between the CIPC CBW Subcommittee and the existing CBW groups (the WSSIC CBW Working Group, the Interagency Working Group on CBW/Toxin Use, and the HUMINT Committee's Special CBW Working Group).

a. The Chairman emphasized that these three groups should remain in existence until DCI approval of the Terms of Reference for the CIPC CBW Subcommittee, and that a transition plan should be developed with each of these groups for the orderly transfer of appropriate activities.

b. It was noted by the Subcommittee members that there are significant differences between substantive/operational concerns and management/organizational concerns. The Subcommittee must be aware of what needs to be done in each area.

c. The Navy representative highlighted the potential value of a committee approach to operational matters, citing instances in which committee backing of an ad hoc collection requirement resulted in more "clout" for the requirement. (The members noted that a committee was not a prerequisite for submission of such requirements.) It was noted that an "operational committee" also provided the opportunity for a useful information exchange. [ ]

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4. The Army representative tabled a draft Terms of Reference (TOR) for the Subcommittee's review. [REDACTED]

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5. Tasks:

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a. LTC Fletcher will revise the draft TOR and will forward the revision to the Subcommittee members. Their comments are due to [REDACTED] NLT 3 October 1984.

b. 1LT Tarpenning will prepare a list of the ongoing activities of the WSSIC CBW Group, to include a copy of its charter, its international agreement responsibilities, its international point of contact, etc.

c. [REDACTED] will prepare comparable lists for the Toxin Use Group and HUMINT Committee's CBW SWG.

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d. [REDACTED] will assemble manyear and dollar figures (FY 1986 and outyears) from appropriate programs.

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e. LTC Fletcher will survey Subcommittee members to identify collection and processing shortfalls within their agencies. [REDACTED]

6. The next meeting of the CIPC CBW Subcommittee will be held at 0930 hours on 11 October 1984 at CHB. The Subcommittee will meet every other Thursday morning 0930-1200 hours from that time forward unless otherwise notified. Note: This is a change from the schedule announced at the 21 September meeting, and is necessitated by conference room availability. [REDACTED]

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[REDACTED]  
Executive Secretary

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Attachment: As stated

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ATTENDEES AT THE FIRST CIPC CBW SUBCOMMITTEE MEETING

[REDACTED]	Chairman, CIPC CBW Subcommittee	25X1
Maj T. D. Sizemore,	USMC	
[REDACTED]	NSA	25X1
Harold F. St. Aubin,	NISC	
[REDACTED]	DIA	25X1
[REDACTED]	DIA	25X1
ILT Lorraine M. Tarpenning,	AF/INET	
Christopher Lynch,	FBI	
John Peterson,	State/INR	
LTC Roland G. Fletcher,	Army/ACSI	
[REDACTED]	HUMINT Committee	25X1
[REDACTED]	SIGINT Committee	25X1

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